

Office of the Registrar University of Calabar

Pre-Qualification of Contractors for the Construction of a Unit of Lecture Block/Offices

1.0 Introduction

Interested and reputable contractors with Relevant Experience are hereby invited to apply for pre- qualification to bid for the construction of a unit of lecture block/offices.

2.0 Scope of Works/Non-Refundable Pre-Qualification Fees for the Construction of a Unit of Lecture Block/Offices

The works consist of the construction of a two storey building, and involves site clearing, concrete work, carpentry and joinery, roofing, metal work and glazing, mechanical and electrical works, finishes, painting and external works. The non-refundable fee is N10 ,000 only payable at the bursary department by a bank draft raised in favour of the university of Calabar.

3.0 Pre-Qualification Requirement:

Only companies that can show evidence of the following documents should apply for, and complete, the pre-qualification documents:

- (a) Company Registration with corporate affairs commission (CAC); expiring.
- (b) Company tax clearance certificate for the last three (3) Years in December 20 12.
- (c) Three (3)years (2009-2011) audited accounts for the company including company profile, Experience/technical qualification of key personnel registration with professional Regulatory Bodies (i.e ARCON, COREN, QSRBN and CORBON as appropriate, photocopies of academic and professional registration certificates must be attached).
- (d) VAT Registration with TIN NO and past remittance for the last 3 years.
- (e) Evidence of company' registration with national pensions commission for contributory pensions scheme for staff in accordance with pensions reform ACT, 2004.

- (f) Evidence of at least three (3) similar jobs executed in the last five years with their locations, letters commission, job completion certificates and contract sums.
- (g) Details of plants and Equipment, including machineries owned or to be hired.
- (h) Evidence of payment of relevant pre- qualification fees at the bursary department of University.
- (i) Name of Bankers with reference.
- (j) Evidence of financial capability to the project.
- (k) Evidence of compliance with the amended Industrial Training Fund Act, 2011 and
- (l) A sworn affidavit disclosing whether or not any officer of the University of Calabar or BPP is a former or present Director, Shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all material particular

NB:

The above-listed requirements shall form part of the bids evaluation criteria and non- compliance with sections 4 (a), (b), (c), (d), (k) and (l) of the requirements shall result in automatic disqualification of the bidder.

Bidding will be conducted through National Competitive Bidding(NCB) Procedure as specified in the public procurement Act, 2007.

Seven (7) copies of the pre-qualification requirements should be prepared and bound in the order listed above with a table of contents.

4.0 Pre-Qualification Evaluation Documents for the Construction of Lecture Block/ Offices

Pre-qualification documents for the construction project are obtainable within three weeks from the date of this publication, between 10.00a.m and 3.00pm each day, from the:

Office of the Director of Physical Planning

University of Calabar,

Calabar.

On the presentation of the receipt for payment of the pre-qualification fee and photo-copy of the bank draft.

5.0 Submission of Pre-Qualification and Tender Documents

Completed documents, which must be enclosed in a sealed envelope with the title of the project written on the top left-hand corner of the envelope, should be dropped in a tender box in the office of:

The Registrar

University of Calabar

Calabar.

P.M.B. 1115(UPOJ, Calabar

Cross River State, Nigeria 540004

E-mail: registrar@unicalonline.com

On or before Monday **8th October, 2012, by 12.00 noon.**

6.0 Opening of Pre-Qualification and Tender Documents

Opening of the documents shall take place at noon on the closing date for the submission of the documents. The venue will be the council chambers of the University. Bidders are please requested to witness the opening exercise.

Note:

Companies should note that the pre- qualification exercise is not an invitation to tender or bid and does not create any commitment by the University to any company.

Signed:

Dr. (Mrs.) JULIA D. OMANG

Registrar and Secretary to Council.